

Checklist: Required Elements of a Respiratory Protection Program (RPP)

Your workplace must have a respiratory protection program if your employees are exposed to respiratory hazards.

To create a comprehensive program, have you:

- ☐ Appointed an administrator to implement the program?
- ☐ Identified potential respiratory hazards at your workplace and described each hazard's chemical name and physical form?
- ☐ Evaluated your employees' exposure levels to determine the air concentration of the hazards?
- ☐ Determined the oxygen concentration of hazardous atmospheres?
- ☐ Selected respirators for employees based on the hazard's air concentration, chemical name and physical form, and the availability of oxygen?
- ☐ Ensured that employees use only NIOSH- certified respirators?
- ☐ Provided medical evaluations to employees who use respirators?
- ☐ Fit-tested employees who use respirators with tight-fitting facepieces?
- ☐ Ensured that employees who wear respirators with tight-fitting facepieces do not have beards or other facial hair that could cause the facepieces to leak?
- ☐ Ensured that employees wear only the respirators for which they have been fit tested?
- ☐ Ensured that employees remove their respirators after they leave their work areas?
- ☐ Ensured that employees who work in IDLH (Immediately Dangerous to Life or Health) environments use a full-facepiece, pressure-demand, self-contained breathing apparatus (SCBA) or a combination full-facepiece, pressure-demand, supplied-air respirator with auxiliary self-contained air supply?
- ☐ Made the written program readily available to any employee in the program?
- ☐ Ensured that respirators are stored so they are not damaged or deformed?
- ☐ Ensured that employees inspect their respirators before each use?
- ☐ Ensured that employees have a method for reporting problems with respirators?
- ☐ Provided employees who use respirators voluntarily with the information in Appendix D: "Information for Employers Using Respirators When Not Required Under the Standard"?
- ☐ Trained employees how to use, clean, maintain and identify problems with their respirators?
- ☐ Ensured that employees' respirators are clean, sanitary, and properly maintained?
- ☐ Ensured that respirator filters, cartridges, and canisters have NIOSH-approved labels?
- ☐ Ensured that only high-quality breathing air is used for atmosphere-supplying respirators?

Do you:

- ☐ Keep current records of medical evaluations and fit-testing results?
- ☐ Have a current copy of the written respiratory protection program?
- ☐ Regularly evaluate (at least annually) the program to ensure that it is effective?